

Position Announcement #16-01

DEPUTY CHIEF, NATIONAL IT OPERATIONS AND APPLICATIONS DEVELOPMENT BRANCH

Office of the Federal Public Defender
Western District of Texas - San Antonio

THE FEDERAL PUBLIC DEFENDER for the Western District of Texas is accepting applications for the position of Deputy Chief, National IT Operations and Applications Development (NITOAD) branch, located in San Antonio, Texas. The NITOAD branch supports the federal defender program's staffed offices in 204 locations throughout the continental United States, Alaska, Hawaii, Puerto Rico, the Virgin Islands, and Guam. The federal defender program operates under authority of the Criminal Justice Act, 18 U.S.C. § 3006A, to provide defense services in federal criminal cases and related matters by appointment to individuals unable to afford counsel.

REQUIREMENTS. To qualify for the Deputy Chief, NITOAD Branch, a person must be a high school graduate or equivalent and have at least three years' general experience and five years' specialized experience. Supervisory experience preferred. Some higher education from an accredited college or university, preferably with a concentration in computer or management-information science or a related field, may be substituted for some of the required experience. Notwithstanding any educational substitution, specialized experience in the following areas is required:

- a comprehensive knowledge of IT system principles, practices, methods and techniques;
- hands-on experience in operating, installing, maintaining, configuring and troubleshooting a variety of highly technical computers, servers, applications, local and wide area network equipment;
- experience with developing guidelines, methods, procedures and policies related to IT programs and operations;
- strong customer-oriented focus in providing technology services;
- the ability to maintain effective working relationships with those contacted in the course of work;
- the ability to lead, mentor, motivate and supervise the work of a diverse team of IT staff;
- demonstrated experience evaluating and implementing IT security systems and procedures;
- experience with public defender, law office or court functions, operations, and paper flow desired.

Employment is subject to a satisfactory background investigation, including but not limited to an FBI name and fingerprint check.

DUTIES. The Deputy Chief assists the NITOAD Branch Chief, in the management and operations of the national information technology program and ensures that the Federal Defender IT program is coordinated with the rest of the Federal Judiciary. The Deputy Chief assists in the development of policies, procedures and standards for information technology operations and the coordination of technical personnel within NITOAD, provides technical advice and assistance as necessary with respect to information technology services and solutions and other duties as assigned. The position requires occasional travel (up to 25%).

SALARY AND BENEFITS. Starting salary will be fixed commensurate with experience and qualifications within a range from grade JSP-13, Step 1 to grade JSP-14, Step 1, and currently yielding \$83,468 to \$98,633 per annum. The position is in the excepted service and does not have the tenure rights of the competitive Civil Service. The position does carry regular government employment benefits including health and life insurance, retirement, and the Thrift Savings Plan. Salary is payable only by Electronic Funds Transfer (direct deposit).

HOW TO APPLY. Qualified persons are encouraged to apply by forwarding a letter of interest (mentioning announcement #16-01) and résumé to: Maureen Scott Franco, Federal Public Defender, Western District of Texas, 7550 IH10 West, Suite 200, San Antonio, Texas 78229. (Electronic submissions will not be accepted). For applicants with disabilities, this organization provides reasonable accommodations, which are decided on a case by case basis. To request a reasonable accommodation for any part of the application or interview process, contact Personnel Administrator, Sandra Hernandez at (210) 472-6700. Position announced October 15, 2015; subject to the availability of funds and open until filled.

The Federal Public Defender is an equal-opportunity employer.